

**Minutes of the Quenington Village Hall Annual General Meeting.
Meeting held on Tuesday 7th October 2014.**

1. Opening Remarks/Welcome

The meeting was opened by Fran Huckle (chair of the management committee) who welcomed everyone to the hall and the AGM.

2. Apologies.

Present: Fran Huckle (Chairman), David Bostock, Anne Currie, John Dooley, Janet Goddard & Anthea Palmer.

Apologies: Antonia Faulkner & James Sweeting.

The meeting was attended by eight members of the public. Apologies were received from Joan Sewell and Jan Denton.

3. Minutes of Quenington Village Hall AGM (2013)

Apologies were offered by FH as a final version of the QVH AGM (2013) minutes were not available due to technical difficulties. AP provided a synopsis based on notes. Summary concluded that all the committee at that time were present. The committee reported a change had been made to the Village Hall constitution to reflect the change of building (Quenington Village Institute to Quenington Village Hall), to expand the catchment area from Quenington only to now include surrounding villages, to update user groups and to allow committee members to vote by proxy. It was agreed to hold signing the minutes until the next QVH AGM (2015).

4. Matters arising from QVH AGM (2013)

It was agreed to hold signing the minutes until the next QVH AGM (2015).

5. Presentation of Annual Chairman's Report

FH presented the annual report which outlined the achievements at the hall throughout the year. FH offered thanks to Liz McFadeyn who had started the year as the committee chairman, but who had stood down part way through the year.

FH highlighted grants received which had been used towards decoration within the building, improvements in the kitchen and installing a projector.

FH thanked White Monk builders for completing the major building works around the hall booking schedule and for their sponsorship of a successful musical evening event held at the hall. FH also thanked the team of volunteer gardeners who help maintain the grounds and flower beds and Sylvia Morris for her donation of a rose.

FH listed the regular hall users groups and highlighted arrangements for new groups if anyone was interested in starting one. FH referred to the successful monthly coffee mornings, which now include a book exchange scheme as well as offering an opportunity to discuss issues with the Quenington Parish Councillors.

FH highlighted the forthcoming events, including the family "Apple Day" (18/10/14), the children's "There's a Monster in my Piano" (27/11/14) and the adult magic show (31/01/15) and welcomed any ideas/suggestions from residents.

FH finished by outlining the role of the Management Committee and asking if anyone was interested in joining the team they would be most welcome. FH thanked the current committee for their work throughout the past year and extended thanks to Joan Sewell and Anne Wyatt for their continued help in helping at events and keeping the hall clean and tidy. Lastly, FH thanked the

public for their continued support in using the hall.

6. Presentation of Annual Accounts

DB presented the annual accounts for the period 1st July 2013 to 31st June 2014.

Opening balance	£16,367
Total Incomings	£22,045
Total Outgoings	£19,458
Closing balance	£18,954
Profit/(loss)	£2,587

DB reported there are some outstanding invoices (~£4K) and an income of £338 from the solar panel Feed-In tariff (which was received outside the accounting period). These are not included in figures reported here.

Several questions were taken from the floor.

Q1: How many weddings are held in the hall?

A1: Two wedding receptions to date, which averages to about 1/yr.

Q2: Does the Committee know the occupancy rate for the hall (i.e. amount of time it is used/total usable time)? This would be useful to know & if possible a breakdown of this rate over the year.

A2: Currently this has not been calculated, but is something the committee will look at calculating.

Q3: Have the committee considered on-going hall maintenance?

A3: FH replied that the committee are preparing a maintenance plan so that they can budget for minor repairs and build funds for major works. There some grants available for this purpose, which will be used a necessary.

Mr. Derek Fielder proposed that both the Annual Chairman's Report and the Annual Accounts Report were adopted. This was seconded by Mr. Bill Gates. The Annual Chairman's Report and the Annual Accounts Report were duly adopted.

7. Election of Management committee

The out-going committee (listed above) stood-down.

FH assumed the role of acting chair for the remainder of the AGM.

All out-going committee members were willing to stand again. There were no objections from the floor. Mr Mike Sayer proposed that the out-going committee should be re-elected en masse. Mr Derek Fielder seconded the proposal. All present were in agreement, therefore the out-going committee were re-elected en masse.

FH asked for volunteers from the floor. There were none. FH reported that Jan Denton had previously volunteered to join the committee, but was unable to attend the AGM due to prior engagements. Jan Denton was nominated by FH and seconded by AP. Jan was duly elected to the committee, in absentia.

8. AOB

Mr. Derek Fielder thanked the committee for their continued work in running the hall on behalf of the community. Mr Mike Sayer reported that he had received a number of positive comments from

users of the local Coln Village Stores.

9. Closing remarks.

FH thanked everyone for attending the AGM and announced that the next AGM will be in October 2015 and will be advertised closer to the time.

The new committee moved to a separate room to hold a meeting to elect officers and discuss on-going hall management commitments.

The AGM finished at 8.40pm.

DRAFT