

**Minutes of the Quenington Village Hall Annual General Meeting.  
Meeting held on Thursday 3<sup>rd</sup> October 2013.**

**1. Opening Remarks/Welcome**

The meeting was opened by Liz MacFadyen (chair of the management committee) who welcomed everyone to the hall and the AGM.

**2. Apologies.**

**Present:** Liz MacFadyen (Chairman), David Bostock, Anne Currie, John Dooley, Antonia Faulkner, Janet Goddard, Fran Huckle, Anthea Palmer & James Sweeting.

**Apologies:** None

The meeting was attended by twelve members of the public.

**3. Minutes of the Quenington Village Institute AGM (2012)**

Minutes of the QVI AGM (2012) were agreed and duly signed by EM.

**4. Matters arising from QVI AGM (2012)**

Item 7 – Proposed changes to the Constitution. COMPLETE. Constitutional changes reflecting the name of the new village hall, the objectives of the hall and representation on the Management Committee have been agreed by the Charities Commission. The amended Constitution is available for public inspection.

Item 11 – Improvements to the appearance of the new hall and encouragement for the public to fully utilise the new facilities. COMPLETE. The main hall has been decorated/refurbished and plans for further improvements are underway. Hire costs were pitched to encourage users and this appears to be reflected in the usage throughout the year.

**5. Presentation of Annual Chairman's Report**

EM presented the annual report which outlined the achievements at the hall throughout the year.

- 4<sup>th</sup> January 2013 - Exchange completed.
- January - Website ([www.queningtonvillagehall.org.uk/](http://www.queningtonvillagehall.org.uk/)) went live
- Feb-March - Renovation work in main hall completed by WhiteMonk
- April - Arcadians started using hall for rehearsals – this will be a regular venue
- April – Exercise classes started
- May – Facebook page went live
- May – Official opening event took place
- June – Jon Ward (local farrier/blacksmith) installed a bespoke handrail around the wheelchair access/emergency exit ramp. This was partially funded by a Summerfield Trust grant.
- July – First wedding reception held in hall
- July – First 'pop-up' gallery opened in conjunction with FreshAir 2013.
- August – David Smethurst replaced the original front door glass with a design of his own.
- September – An expression of interest for grant funding to upgrade the kitchen and install solar panels and a projector was submitted to CDC.
- Monthly - Coffee mornings have been started. Thanks were given to Joan Sewell for her hard work organising and running these.

Derek Fielder proposed to accept the Annual Chairman's Report. This was seconded by Albee Yeend. All present agreed and the report was duly accepted.

## 6. Presentation of Annual Treasurers Report

DB presented the annual accounts for the period 1<sup>st</sup> July 2012 to 31<sup>st</sup> June 2013.

Opening balance	£31,053
Total Income	£233,259
Total Expenditure	£280, 679
Closing balance	£16,367

The total income included £52,000 donations received from the local community over the past two years to purchase the new village hall, as well as profits from the sale of the old Village Institute and grants towards hall refurbishments. These monies had been 'ring-fenced' for purchase and refurbishment of the new village hall and so do not appear in the opening balance shown here.

In response to questions from the floor, DB reported that we had not been running the new hall for a whole year so normal running costs were unknown; however, it is predicted that income and expenditure is such that the hall will at least break-even.

Derek Fielder proposed to accept the Annual Treasurers Report. This was seconded by Mitch Watkins. All present agreed and the report was duly accepted.

## 7. Election of Management Committee

- The out-going committee (listed above) stood-down.
- EM assumed the role of acting chair for the remainder of the AGM.
- EM asked for volunteers from the floor. There were none.
- All out-going committee members were willing to stand again. There were no objections from the floor and all present were in agreement that the committee should stand again, therefore they were duly re-elected en masse to the committee.

## 8. AOB

- Albee Yeend reminded all that she was hosting a charity dinner event on the 19<sup>th</sup> October. Ticket sales were slow and there was a risk it might be cancelled so please attend and/or advertise.
- Mitch Watkins reminded all present about the choir concert on 12<sup>th</sup> October.

## 9. Closing remarks.

- EM reminded everyone that the hall was hosting a musical concert on 12<sup>th</sup> October and that tickets were on sale. These were available from Anthea Palmer.
- As this was the first AGM in the new hall there was light refreshments available if anyone would like to have a drink.
- The Management Committee departed to hold a short committee meeting.

The meeting finished at 8.05pm.